INTRODUCTION
DARMASISWA INDONESIAN SCHOLARSHIP PROGRAM
ACADEMIC YEAR 2016/2017

DARMASISWA is a one year non-degree scholarship program offered by the Indonesian government to all foreign students from countries which have diplomatic relationship with Indonesia to study Bahasa Indonesia, arts, music, crafts and particular subject in 54 selected Indonesian Higher Education Institutions (HE) in different cities in Indonesia. This program organized by the Ministry of Education and Culture (MoEC) in Cooperation with Ministry of Foreign Affairs (MoFA).

The main purpose of the Darmasiswa program is to increase and foster interest in Bahasa Indonesia and Indonesian culture among citizens from other countries. It has also been designed to enhance mutual understanding and provide stronger cultural ties among different countries.

I. SCHEDULE OF PROGRAM

1.	**Registration and Selection in Indonesian Embassies/Consulates**	**28 December 2015 – 22 February 2016**
2.	**Submission Deadline from Indonesian Embassy**	**29 February 2016**
3.	**Announcement**	**30 May 2016**
4.	**Confirmation**	**30 May – 17 June 2016**
5.	**Orientation**	**End of August 2016**
6.	**Commencement**	**September 2016 - August 2017**

Note: *Ministry of Education and Culture (MoEC), Ministry of Foreign Affairs (MoFA), Higher Education (HE)*

II. VISA ARRANGEMENT

The Darmasiswa student is required to have a **Social Visit Visa (VKSB)** for 60 days issued by the Indonesian Embassy in the student's country of origin. Upon arrival in Indonesia, the Darmasiswa student's passport has to be submitted to the Bureau of Planning and International Cooperation, Ministry of Education and Culture, for necessary arrangements in obtaining recommendations of the State Secretariat and the Directorate General of Immigration, Ministry of Law and Human Rights.

The students are **prohibited** to apply for **Tourist Visa** or **On-Arrival Visa** for study purpose.

DARMASISWA

III. COVERAGE OF SCHOLARSHIP

Monthly allowance will be received by student is Rp 2.000.000,00 (two million rupiah).

a. Living Cost	: Rp.	1.200.000
b. Book Allowances	: Rp.	200.000
c. Local Transport	: Rp.	200.000
d. Medical/Health Care	: Rp.	200.000
e. Pocket Money	: Rp.	200.000

The student is advised to bring enough money in US dollar for unexpected additional expenses in Indonesia.

IV. QUALIFICATIONS OF STUDENTS

Each student has to fulfill these requirements as the follows:

a. Student
b. Completed secondary education or its equivalent
c. Not older than 30 years of age (Born after 1 January 1986)
d. Unmarried
e. Able to communicate in English and additional Bahasa Indonesia is required
f. In good health as proven by Medical Certificate
g. Have basic knowledge of the field you're applying for.

V. PROCEDURES

The applicant should register through the following procedures:
Prospective students are required to register at the Embassy / Consulate General in the country of origin of students, and for students who are not in the student's home country is not allowed to be registered through the Indonesian Embassy/Consulate General in the participating countries (non-citizenship).

VI. APPLICATION REQUIREMENTS

Student must submit a complete application package that includes all the following items:

a. Completed admission application form
b. Two references from Higher Education Institution on official letterhead and signature in English
c. Copy of academic transcript and certificates (in English)
d. Copy passport valid at least 18 months from time of arrival in Indonesia.
e. Curriculum vitae/resume
f. Passport size color photograph (5 pieces)
g. Language certificate (TOEFL/TOEIC/IELTS)

DARMASISWA

All documents must be submitted to Indonesian Embassy/Consulate General in residence to be selected; afterward Indonesian Embassy/Consulate General will send the selected documents to:

Darmasiswa Scholarship Secretariat
Bureau of Planning and International Cooperation
Secretariat General
Ministry of Education and Culture
C Building, 6th Floor
Jalan Jenderal Sudirman, Senayan, Jakarta
Telp./Fax. (+62-21) 5724707
Website: http://darmasiswa.kemdikbud.go.id
email: darmasiswa_kln@yahoo.com

VII. ACCOMODATION

The Ministry of Education and Cultural doesn't provide the accommodation for students.

VIII. ARRIVAL IN INDONESIA

The Ministry of Education and Culture does not provide the return International airfare to Indonesia. We only provide the transportation from Jakarta to place of study; however the transportation from place of study to Jakarta after completion of study will be carried out by students.

IX. HEALTH INSURANCE

The Ministry of Education and Culture (MoEC) will not provide health insurance; therefore the students must have the all risks International insurance.

Bureau of Planning and International Cooperation,
Ministry of Education and Culture

DARMASISWA

MINISTRY OF EDUCATION AND CULTURE
THE GOVERNMENT OF THE REPUBLIC OF INDONESIA
Jalan Jenderal Sudirman – Senayan, Jakarta
Phone/Fax: (+6221) 5724707, 5711144 ext. 2610
Website: darmasiswa.kemdikbud.go.id
Email: darmasiswa_kln@yahoo.com

DARMASISWA SCHOLARSHIP PROGRAM
APPLICATION FORM

A. PERSONAL INFORMATION

affix photo here

4 X 6 cm

Family Name: _____

Name: Mr/Mrs/Ms _____

Citizenship: _____

Religion: _____

Place and date of birth: _____

Passport Number: _____ **Validity of** _____

Mailing Address: _____

_____

_____ ☐ _____ ☐(Home)/Cell-phone: _____

☐(Office): _____ Fax: _____ Email: _____

Marital status: ☐ Single ☐ Married (approved by copy of marriage certificate)

Do you have a husband/wife or any dependants?
(Please give details of name, relationship and date of birth)

No	Name	Relationship

Where do you prefer for stay?
(If you choose homestay, please fill out the homestay application form)

☐ Homestay ☐ Boarding House ☐Dormitory

Person to be notified in your country and in Indonesia in case of emergency:

In your country	In Indonesia
Name: _____	Name: _____
Address: _____	Address: _____
Home/Cell Phone: _____	Home/Cell Phone: _____
Relationship: _____	Relationship: _____

B. ACADEMIC BACKGROUND**

University/Institute Attended after High School	Years Attended From	To	Degree Obtained/Expected (incl. Field of Study)	GPA

Academic Referees

Please provide the names and address of at least 2 persons you've asked to forward confidential references to the scholarship office. One of these referees must be either your proposed Chief Supervisor or a member of academic staff at the institution at where you obtained the entry qualification.

Those references (ideally on letterhead paper) must be attached.

Title and Name of Referee 1: _____

Address: _____

Phone: _____ Email: _____

Title and Name of Referee 2: _____

Address: _____

Phone: _____ Email: _____

Language: State proficiency Fair-Good-Advance

No	Skills / Language	Speaking	Understanding	Writing
1	Bahasa Indonesia			
2	English			
3	Other:			

C. PROPOSED PROGRAM AND FIELD OF STUDY**

(Check one program and subject of study)

1. Put a checklist (√) in the box below with the following description:
   a. If you choose the first option and you don't pass the selection, it is not acceptable to follow the Darmasiswa Scholarship Program.
   b. If you choose the second option, it means that you would be ready to be placed at any universities in accordance with Ministry of Education and Culture.
   c. If you choose both options, the first option is not pass, and then you would be ready placed at any universities in accordance with Ministry of Education and Culture.

☐ **First Choice (Your own choice)**

Place of Study :_____

Subject of Study :_____

☐ **Second Choice (Ready to be placed to any other university)**

2. Outline your proposed field of study and indicate the practical use to be made of this study. If you are acquainted with the possibilities of study offered in Indonesia, list of institutes or projects you propose to study or specific course you wish to attend and elaborate your future breakthrough after completion of the program.

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(attach additional pages)

D. PROFESSIONAL BACKGROUND**

List your work experience since university graduation. Start with the most current one.

Dates (To–From) *(indicate month)*	Position	Name of Institution	Responsibility

E. SOCIAL AND COMMUNITY INVOLVEMENT**

List professional, societal, fraternities or other organizations in which you now hold membership or in which you have been active in the past. (Indicate if you have held an elective office):

Year	Position/Organization	Responsibility

If you have ever traveled or lived outside Indonesia, please specify dates, countries and purpose**

Dates	Country	Purpose

F. HOW DO YOU LEARN ABOUT DARMASISWA SCHOLARSHIP PROGRAM

☐ Newspaper ads ☐ Friend ☐ Website ☐ Other: _____

If you are currently applying for other scholarship programs, please specify program and status of your application

Name of Program	Type of Program Applied	Time Period

DECLARATION

- ☐ I hereby certify that the information I have provided on this application form and in any attached materials is accurate and true to the best of my knowledge and belief, and I agree to notify Ministry of Education and Culture (MoEC) of any change in the above information or of any further information that might affect my eligibility for consideration as a prospective recipient of the Darmasiswa Scholarship award.
- ☐ I understand that by completing this application form there is no assurance that I will be awarded the scholarship.
- ☐ I will not change either subject or place of study prior or upon arrival in Indonesia.
- ☐ I will not involve myself in any political activities or doing criminals during my study in Indonesia.
- ☐ I will not undertake any work for profit or earn living during my study in Indonesia.
- ☐ I will not involve in any drug traffic: active user or drug-seller.
- ☐ I will not do and perform immoral acts.
- ☐ I will not perform activities of a certain ideologies or indoctrination.
- ☐ I will not travel out of Indonesia during the academic period.
- ☐ I will not bring the family during the study period even though at my own expense.
- ☐ I fully responsible for my own luggage/goods if its lost prior or upon arrival in Indonesia. Have them in my hands custody.
- ☐ I will refrain myself from being pregnant.
- ☐ I have to abide by the regulation of the government of Indonesia and as well as the Host University.
- ☐ I intend to return to my country at the end of the period of study.
- ☐ I accept to be sent back to my country if I violate the said regulations and the stay permit regulation in Indonesia.

Signature: _____ **Date:** _____

Note:
**Please attach additional pages if necessary.

THIS FORM IS TO BE FILLED OUT COMPLETELY AND ACCURATELY.
WE REGRET INCOMPLETE APPLICATION WILL NOT BE CONSIDERED.